

Compliant Food Fundraiser Tracking Tool
School Year:

SFA:

School:

Contact Person:

Contact Email/Phone No.:

	Organization Name	Date(s)	Description of Food Sold	Supporting Documentation ¹			Location Sold ⁴
				Calculator Printout ²	Nutrition Label	Recipe Analysis ³	
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							

A compliant ("non-exempt") food fundraiser is a fundraiser selling Smart Snacks-compliant food on the school campus during the school day (midnight through 30 minutes after the last instructional period).

Check the appropriate types of documentation for each product and keep supporting documentation on file.

2. If using The Alliance for a Healthier Generation Smart Snacks calculator, the printout must be accompanied by a copy of the original documentation for each product and **keep supporting documentation on file.**

³For any scratch recipe, a recipe analysis must be completed and kept on file.

⁴Examples: cafeteria, vending machine, school store, snack bar, etc.

http://fns.dpi.wi.gov/fns_smartsnacks



Adapted from the Missouri Department of Elementary and Secondary Education and the Kansas State Department of Education.

USDA is an equal opportunity provider and employer.

Exempt Fundraiser Tracking Tool

School Year: _____

SFA:		School:						
Contact Name:		Contact Email/Phone No.:						
First Exempt Fundraiser				Second Exempt Fundraiser				
Organization Name ¹	Date(s)	Time(s) ²	Description of Items Sold	Location(s) ³	Date(s)	Time(s) ²	Description of Items Sold	Location(s) ³
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								

The Wisconsin DPI allows two fundraiser exemptions per student organization per school year. An exempt fundraiser may sell foods and beverages on the school campus during the school day that are not allowable under the Smart Snacks rule. An exempt fundraiser may not exceed two consecutive weeks.

¹School organization recognized by the school board.
²Exempt fundraisers may **not** be sold in competition with reimbursable meals in the food service area during meal service.
³Examples: cafeteria, vending machine, school store, snack bar, etc.

<http://fns.dpi.wi.gov/fns-smartsnacks>



Smart Snacks Tracking Tool

School Year: _____

SFA: _____		School: _____		
Location: ☐ Cafeteria ☐ Vending Machine ☐ School Store ☐ Snack Bar ☐ Other: _____		Contact Name/Email/Phone No.: _____		
	Item Name (include brand or recipe number as applicable)	Supporting Documentation ¹		
		Calculator Printout ²	Nutrition Label	Recipe Analysis ³
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				

¹Check the appropriate types of documentation for each product and keep supporting documentation on file.
²If using The Alliance for a Healthier Generation Smart Snacks calculator, the printout must be accompanied by a copy of the original nutrition label from the product.
³For any scratch recipe, a recipe analysis must be completed and kept on file.



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